



MATH MAKE-UP EXAM PROCTORING

Please check for availability of testing service at least 48 hours in advance, by calling Sylvia E. Gonzalez at Ext: 6754 or email segonzalez@utep.edu

This completed form must accompany the exam and be delivered at least 24 hours before the start time of the make-up exam.

Student: _____ ID# _____

Course: _____

Instructor: _____

Signature: _____ Ext: _____

Note: Exam will be returned back if student does not show up to take test. A new form will need to be filled out with new date & time requested.

Please indicate Date and Time:

Monday Date: _____

Thursday Date: _____

Time: _____

Time: _____

Tuesday Date: _____

Friday Date: _____

Time: _____

Time: _____

Wednesday Date: _____

MaRCS use only:

Time: _____

Student did not show up:

Time Allowed For Exam:

- 50 minutes
- 1 hour 20 minutes
- Other _____

Materials allowed:

- Calculator
- Paper
- Book/Notes
- Other: _____

Return completed exam:

- Hold in MaRCS for pick-up
- Return to Instructor at the Math Dept.
- Other: _____